

How to Verify Authorize.Net Recurring Donations (ARB) Transactions are Configured Correctly with your Trail Blazer Database

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Overview

This article walks through the steps to setup recurring donations with **Trail Blazer** and your Authorize.Net account. If you don't yet have a merchant gateway setup this page on our site shows the companies we currently integrate with <http://trailblz.com/Credit-Card-Payment-Merchant-Gateway/default.aspx?source=non-profit-manager>.

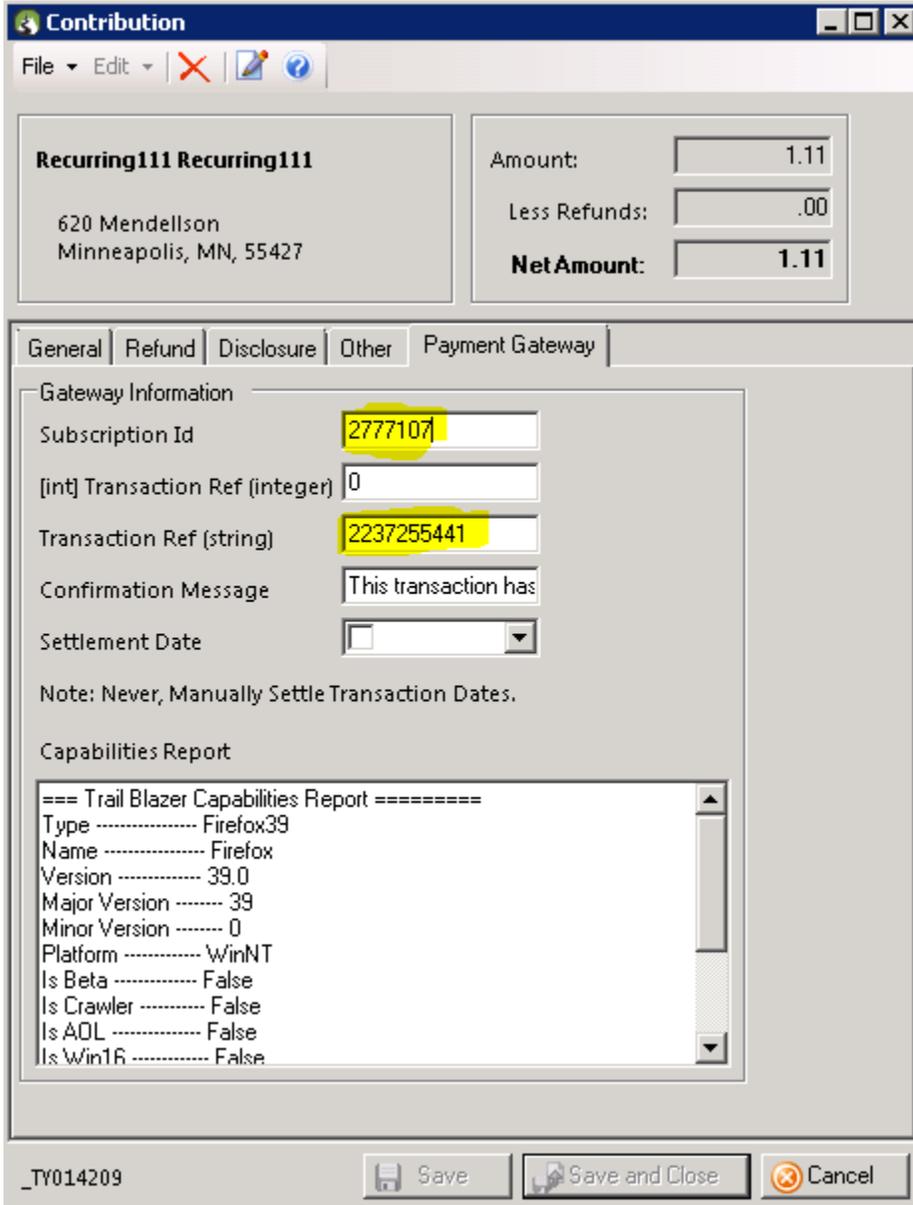
Steps

Question: What does a good transaction look like?

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Answer: To verify go to the **'NEW' Payment Gateway** tab page under **Contributions**. Take note of the two **highlighted** items below:

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Contribution

File Edit [X] [Pencil] [Help]

Recurring111 Recurring111

620 Mendellson
Minneapolis, MN, 55427

Amount: 1.11
Less Refunds: .00
Net Amount: 1.11

General Refund Disclosure Other Payment Gateway

Gateway Information

Subscription Id: 2777107

[int] Transaction Ref (integer): 0

Transaction Ref (string): 2237255441

Confirmation Message: This transaction has

Settlement Date: []

Note: Never, Manually Settle Transaction Dates.

Capabilities Report

```
=== Trail Blazer Capabilities Report =====  
Type ..... Firefox39  
Name ..... Firefox  
Version ..... 39.0  
Major Version ..... 39  
Minor Version ..... 0  
Platform ..... WinNT  
Is Beta ..... False  
Is Crawler ..... False  
Is AOL ..... False  
Is Win16 ..... False
```

_TY014209 Save Save and Close Cancel

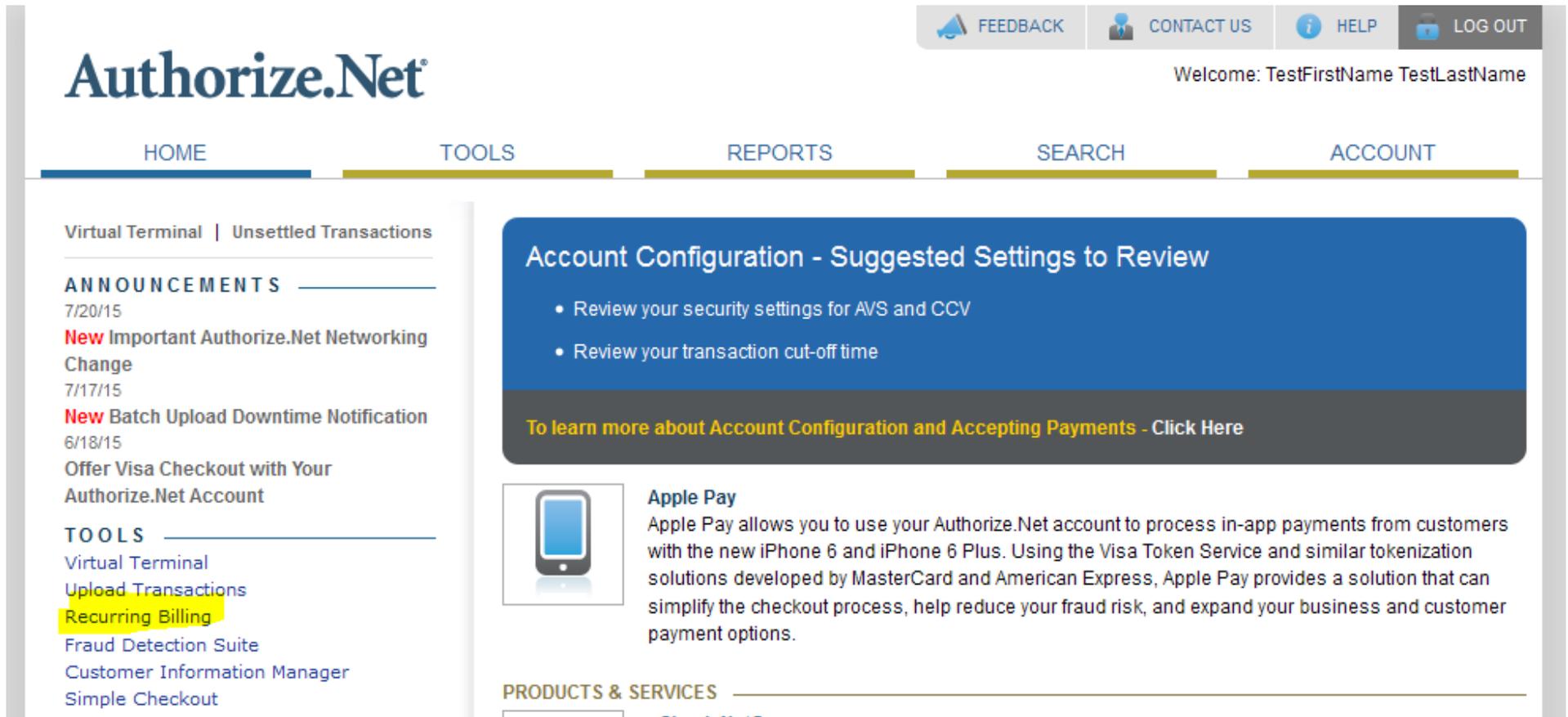
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Important: You may **need** to request that one of our techs looks this up for you in your database. You can contact us at **1-866-909-8700**.

Go to authorize.net, click on **Recurring Billing**, and then click on [X Subscriptions].

Img 1 – Click **Recurring Billing**

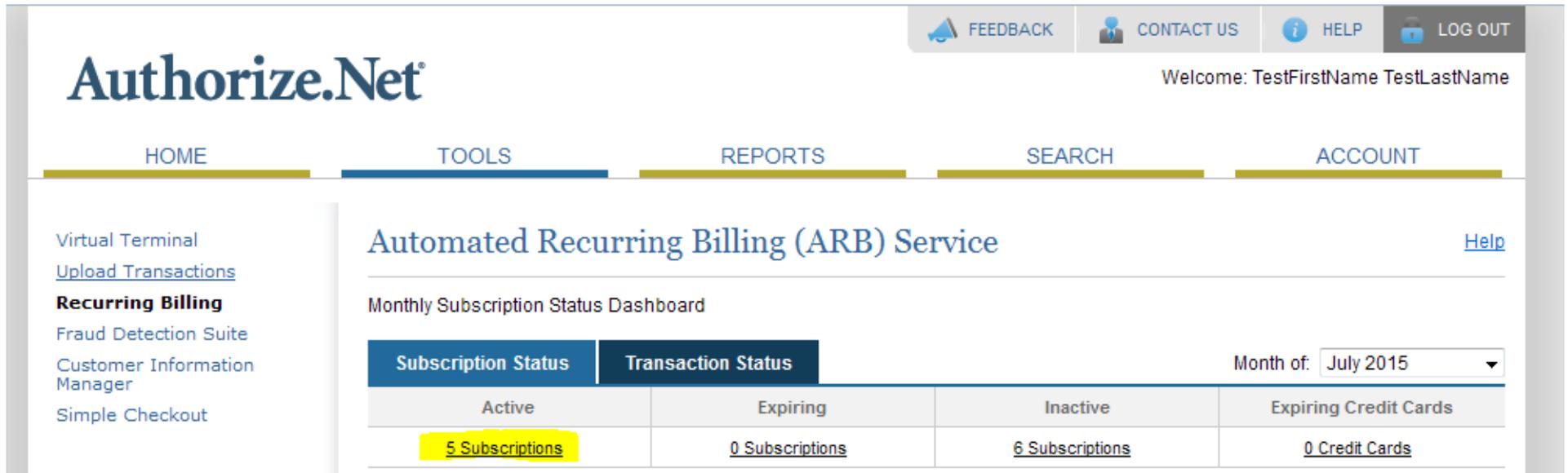
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The screenshot shows the Authorize.Net dashboard interface. At the top right, there are navigation links for FEEDBACK, CONTACT US, HELP, and LOG OUT. Below these is a welcome message: "Welcome: TestFirstName TestLastName". The main navigation bar includes HOME, TOOLS, REPORTS, SEARCH, and ACCOUNT. On the left sidebar, there are links for Virtual Terminal, Unsettled Transactions, ANNOUNCEMENTS, and TOOLS. The TOOLS section includes Virtual Terminal, Upload Transactions, Recurring Billing (highlighted in yellow), Fraud Detection Suite, Customer Information Manager, and Simple Checkout. The main content area features a blue banner for "Account Configuration - Suggested Settings to Review" with two bullet points: "Review your security settings for AVS and CCV" and "Review your transaction cut-off time". Below this is a link to "To learn more about Account Configuration and Accepting Payments - Click Here". There is also a section for "Apple Pay" with an image of an iPhone and text explaining its benefits. At the bottom, there is a "PRODUCTS & SERVICES" section.

Img 2 – Click on ‘Active’ Subscriptions

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Authorize.Net

Welcome: TestFirstName TestLastName

FEEDBACK CONTACT US HELP LOG OUT

HOME TOOLS REPORTS SEARCH ACCOUNT

Virtual Terminal
 Upload Transactions
Recurring Billing
 Fraud Detection Suite
 Customer Information Manager
 Simple Checkout

Automated Recurring Billing (ARB) Service [Help](#)

Monthly Subscription Status Dashboard

Subscription Status Transaction Status Month of: July 2015

Active	Expiring	Inactive	Expiring Credit Cards
5 Subscriptions	0 Subscriptions	6 Subscriptions	0 Credit Cards

Click the subscription noted from **Trail Blazer** above.

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Authorize.Net

[FEEDBACK](#)
[CONTACT US](#)
[HELP](#)
[LOG OUT](#)

Welcome: TestFirstName TestLastName

HOME
TOOLS
REPORTS
SEARCH
ACCOUNT

- Virtual Terminal
- Upload Transactions
- Recurring Billing**
- Fraud Detection Suite
- Customer Information Manager
- Simple Checkout

Subscription Status Report [Help](#)

July 2015

1 - 5 of 5 results

Subscr ID ▲	Subscr Name	Subscr Status	Created Date	Customer Name	Payment Method	Payment Amount	Payment Count
2261439	Auth Net	Active	5/16/2015 5:44:24 AM	Net , Auth	CC XXXX0027	12.00	8 of 12
2277031	Auth R	Active	5/16/2015 5:23:30 AM	R , Auth	CC XXXX0027	5.05	35 of 52
2673433	Authorize.net Recurring	Active	7/3/2015 10:10:35 AM	Recurring , Authorize.net	CC XXXX0027	8.08	3 of 52
2775996	Recurring333 Recurring333	Active	7/21/2015 8:32:43 PM	Recurring333 , Recurring333	CC XXXX0027	3.33	0 of 2
2777107	Recurring111 Recurring111	Active	7/22/2015 9:59:29 PM	Recurring111 , Recurring111	CC XXXX0027	1.11	0 of [ongoing]

1 - 5 of 5 results

[Recurring Billing Main Screen](#)

View the details of your subscription; in this case our subscription is a “**Monthly/Sustaining**”.

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[FEEDBACK](#) [CONTACT US](#) [HELP](#) [LOG OUT](#)

Authorize.Net

Welcome: TestFirstName TestLastName

[HOME](#) [TOOLS](#) [REPORTS](#) [SEARCH](#) [ACCOUNT](#)

- Virtual Terminal
- Upload Transactions
- Recurring Billing**
- Fraud Detection Suite
- Customer Information Manager
- Simple Checkout

ARB Subscription Detail [Help](#)

Recurring111 Recurring111 [Edit Subscription](#)

Subscription ID: [2777107]

Status: Active | Completed Payment(s): 0 | Scheduled Payment(s): [ongoing]

Payment/Authorization Information

Card Number: XXXX0027
Expiration Date: XXXX
Amount: 1.11

Order Information

Subscription Name: Recurring111 Recurring111
Invoice #:
Description:

Subscription Interval

Payments occur on day 22 of every month.

Subscription Duration

Start Date: 08/22/2015
End Date: No End Date (ongoing subscription)

Trial Period

Trial Amount: 0.00
Trial Occurrences: 0

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This summarizes the steps to accomplish this task in a fairly general way, so if you have any trouble at all please don't hesitate to contact Authorize.Net (<http://www.authorize.net/support/> or **1.866.682.4131**) if it's an issue on their end, or contact our Support Team (**866.909.8700**) if we can be of assistance on the **Trail Blazer** side of things.



Trail Blazer

- YouTube Channel
- Knowledge Base Articles
- 3rd Party Resources

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Related Resources

Article: [List of Merchant Gateways that Trail Blazer Integrates with](#)

Article: [Configure Website](#)

Article: [Iframe tags for stylesheets](#)

Video: [Iframes](#)

Trail Blazer Live Support

☎ **Phone:** 1-866-909-8700

✉ **Email:** support@trailblz.com

f **Facebook:** <https://www.facebook.com/pages/Trail-Blazer-Software/64872951180>

t **Twitter:** <https://twitter.com/trailblazersoft>

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** As a policy we require that you have taken our intro training class before calling or emailing our live support team.*

[Click here](#) to view our calendar for upcoming classes and events. Feel free to sign up other members on your team for the same training.

** After registering you'll receive a confirmation email with the instructions for how to log into the [GoToMeeting](#) session where we host our live interactive trainings.*

** This service is included in your contract.*